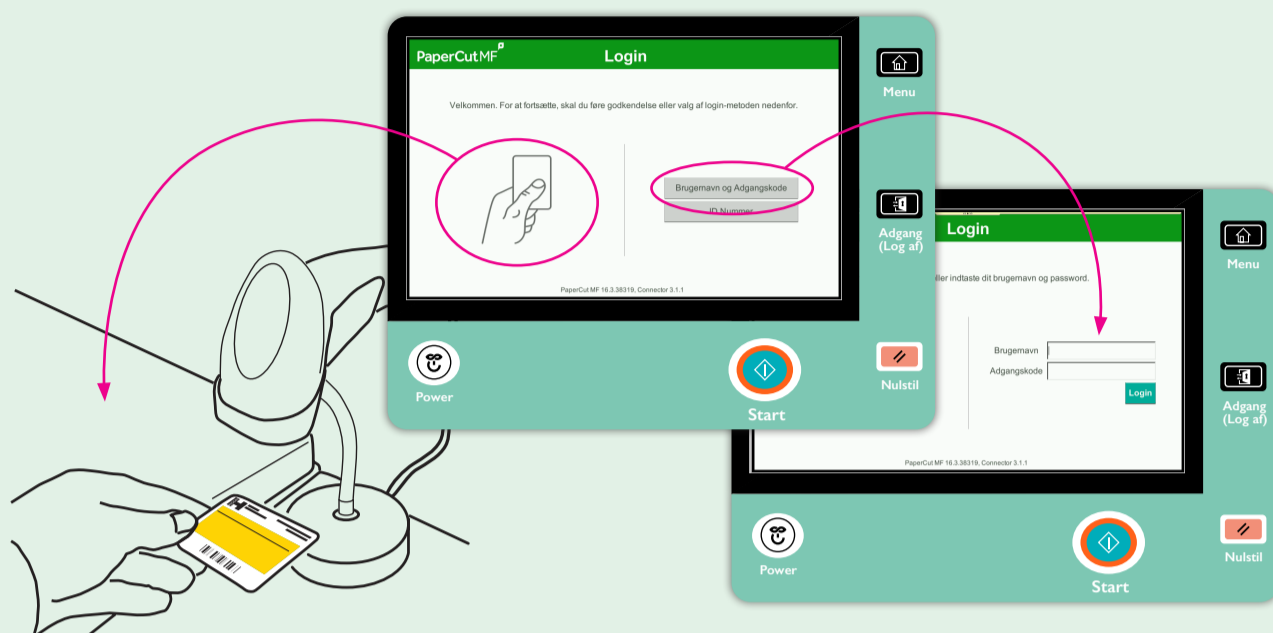


Frigiv print

Release print

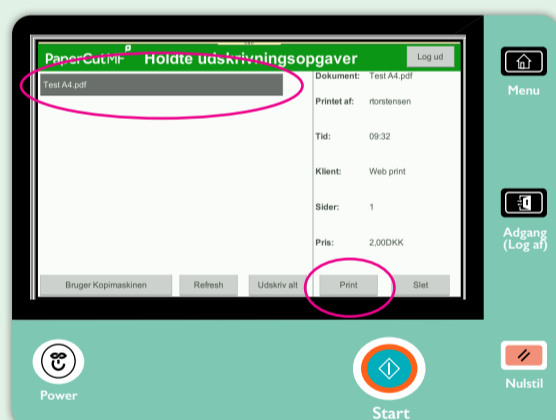
1 Log ind Login

Scan stregkoden på dit sundhedskort eller lånerkort.
Scan the bar code on your health card or library card.



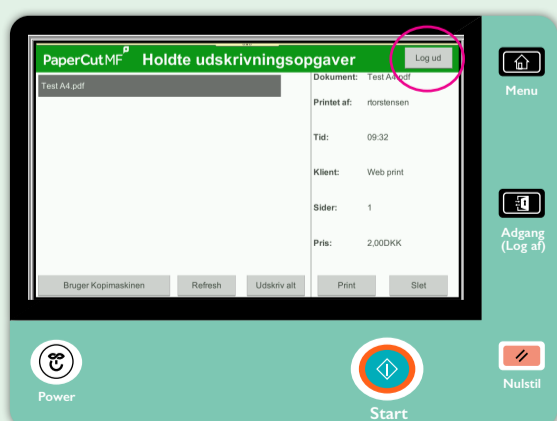
Eller indtast brugernavn og adgangskode og tryk "Login".
Or type user name and password and press "Login".

2 Frigiv print Release print



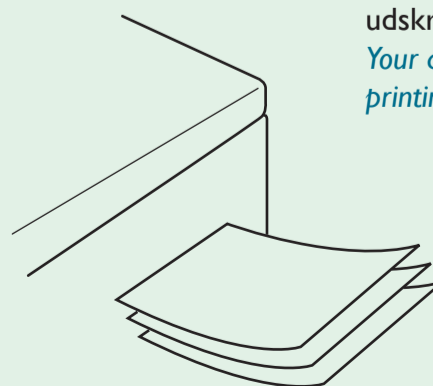
Markér dokumenterne du vil frigive til print og tryk på "Print".
Select the documents you want to release for print and press "Print".

3 Log af Log out



Når du er færdig, tryk på knappen "Log ud" for at logge af.
When finished press the button "Log ud" and log out.

Dine dokumenter udskrives nu.
Your documents are now printing.

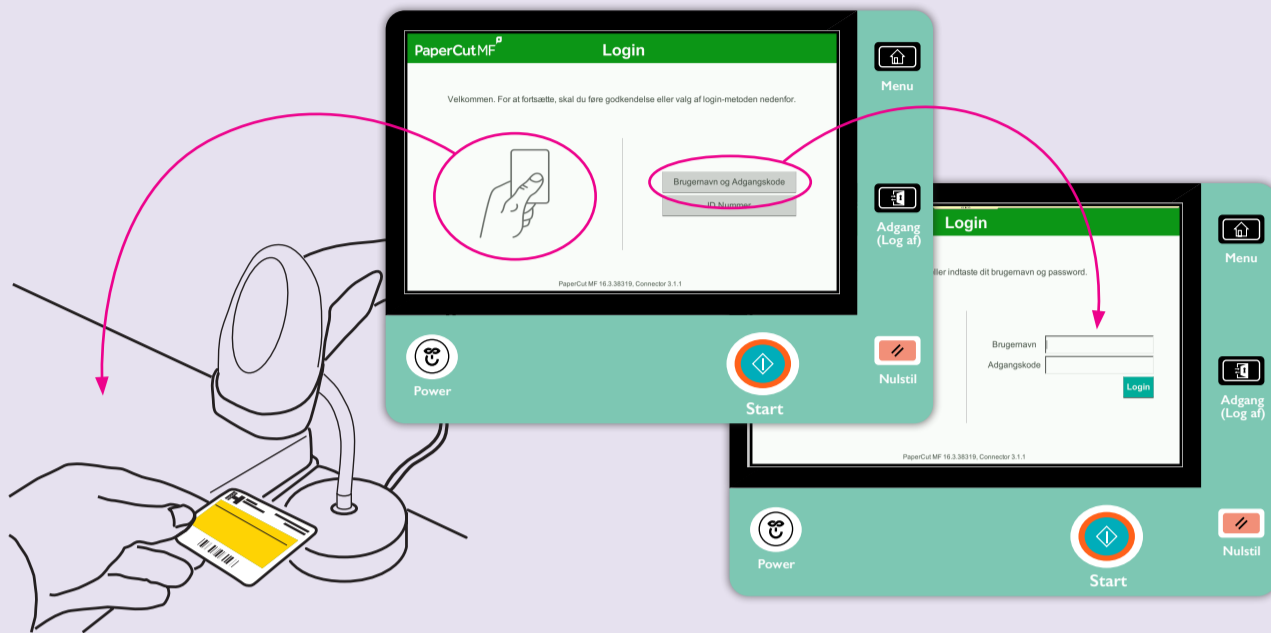


Tag en kopi Make a copy

Husk at oprette en konto på en computer
Remember to create an account on a computer

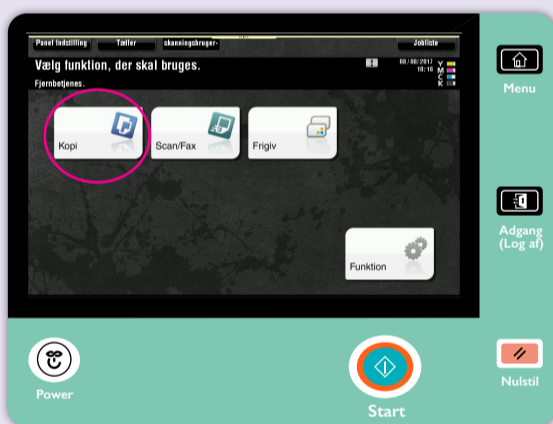
1 Log ind Login

Scan stregkoden på dit sundhedskort eller lånerkort.
Scan the bar code on your health card or library card.



Eller indtast brugernavn og adgangskode og tryk "Login".
Or type user name and password and press "Login".

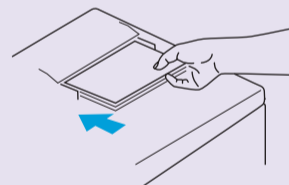
2 Vælg kopi Choose copy



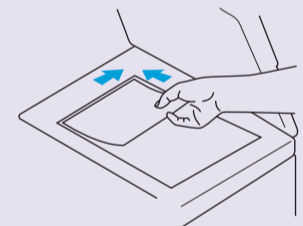
Vælg "Kopi" i hovedmenuen.
Choose "Kopi" in the main menu.

3 Placér dokument i maskinen Place document in the machine

Læg dokumenterne i toppen for at kopiere flere sider, samtidig.
To copy multiple pages, place documents in the tray with the text upwards.



Læg dokumentet på glaspladen for at kopiere én side af gangen.
To copy a single page, place the document in the machine.

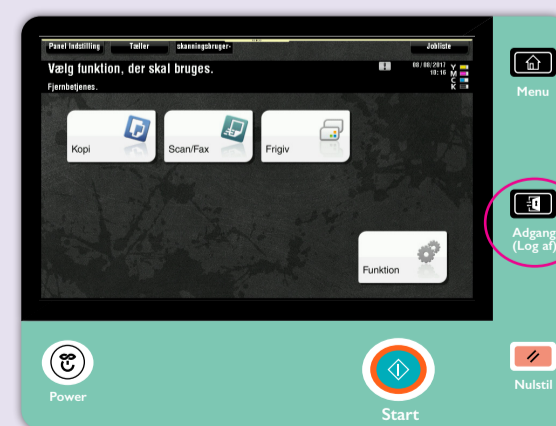


4 Tag en kopi Make a copy



Vælg dine indstillinger og tryk på knappen "Start".
Choose your settings and press "Start".

5 Log af Log out



Når du er færdig, tryk på knappen "Log af" for at logge af.
When finished press the button "Log af" to log out.

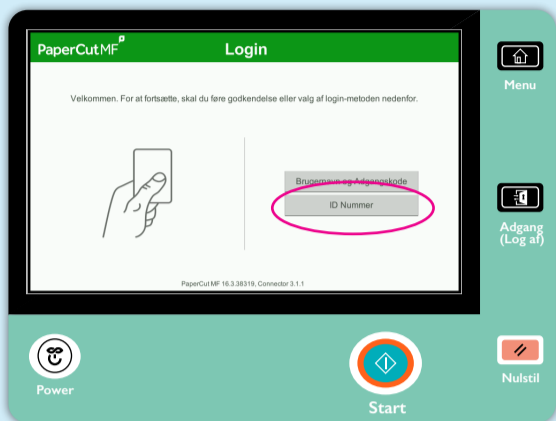
Husk dit dokument i maskinen
Remember your document in the machine

Scan på kopimaskine

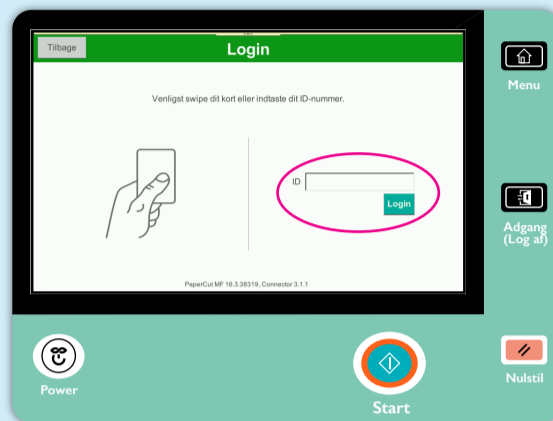
Scan on copymachine

1 Log ind med scanningsbruger

Login with scan account



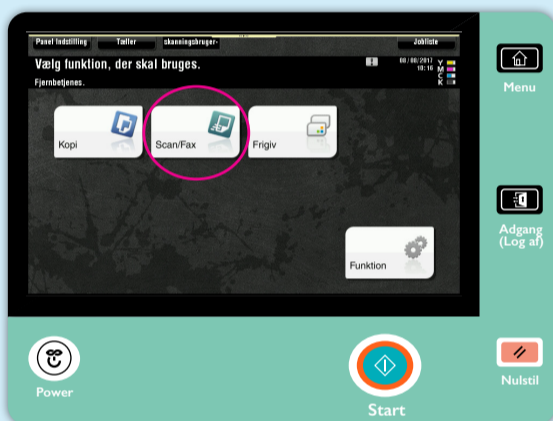
Tryk på "ID Nummer"
Press "ID Nummer"



Skriv nedenstående nummer i ID feltet og tryk "Login".
Enter the following number in the ID field and then press "Login".

2 Vælg Scan/fax

Choose Scan/fax

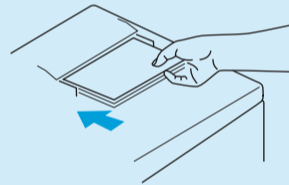


Vælg "Scan/Fax" i hovedmenuen.
Choose "Scan/Fax" in the main menu.

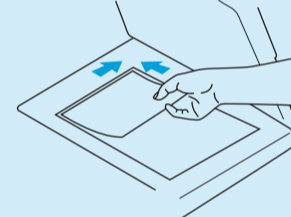
3 Placer dokument i maskinen

Place document in the machine

Læg dokumenterne i toppen for at scanne flere sider, samtidig.
Scan multiple pages, place documents in the tray with text upwards.



Læg dokumentet ind på glaspladen for at scanne én side af gangen.
Scan a single page, place the document in the machine.



4 Indtast email adresse

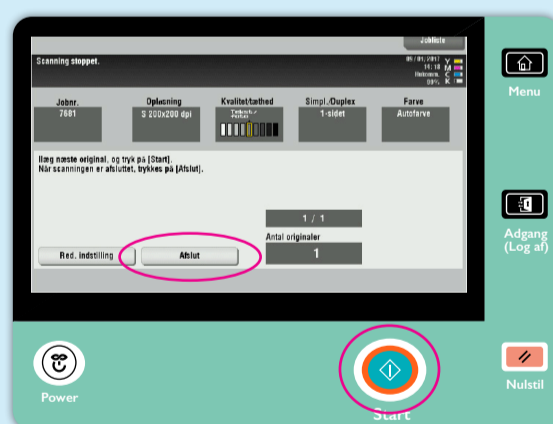
Type email address



Indtast email-adressen hvor du ønsker at sende det scannede dokument og tryk "Start".
Type the recipients email address and then press "Start".

5 Scanner dokument

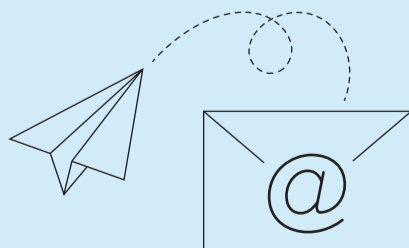
Scanning document



Vil du scanne mere, så ilæg næste og tryk på "Start" igen.
Er du færdig så tryk på "Afslut" og derefter på "Start" for at sende til email.
If you want to scan more, then place the next document and press "Start" again.
If you are finished press "Afslut" and then "Start" to send to email.

6 Afslut og log af

Close and log out



Dine scanninger sendes til den indtastede mail.
The scanned documents are now sent to the recipients email address.



Når du er færdig, tryk på "Log af" for at logge af.
When finished press the button "Log af" to log out.

Husk dit dokument i maskinen
Remember your document in the machine